**S74: The announcement on holding Annual General Meeting of Shareholders 2017**

On 10/04/2017, Song Da 7 Joint Stock Company announced the holding of Annual General Meeting of Shareholders 2017 as follows:

1. Time: 08:00, 26/04/2017
2. **Location:** Meeting room of Song Da 7 Joint Stock Company – 7th floor, Tower B – HH4 Building (Song Da Building), Pham Hung Street, Nam Tu Liem District, Hanoi.
3. **Participants:**

* Members of Board of Director
* Members of Supervisory Board
* Shareholders owns ordinary share of Song Da 704 Joint Stock Company, listed in shareholder register, the last record date is 31/03/2017 or the legal attorney of shareholder.

1. **Contents**: Discussion and approval:

* Income statement, Financial statement, carry out investment and implement General Shareholder Meeting resolution 2016; Business plan, financial plan, investment plan in 2017.
* Operation report of Management board in 2016.
* Remuneration report of Board of Directors, Management Board in 2016; Payroll, remuneration for Board of Directors, Management Board in 2017.
* Elect member of Board of Directors and Management Board for the 3th term (2017-2022)
* Amend, supplement Organization and Operation Charter of the Company.
* Several contents under decision of Shareholder Meeting.

1. **Document:**

You can receive meeting document by:

* Receive at Company office in Hanoi: 2nd Floor, Building CT4, Van Khe Urban area, La Khe Ward, Ha Dong District, Hanoi.
* Download on Company website: <https://www.songda704.com.vn>

1. **Attendance confirmation:**

For convenience, please send back “Attendance confirmation/ Authorization” (Company form) to Organization board before 24/04/2017. This can be done by one of these following method:

6.1. By post or submit directly at Company office of Song Da 7.04 Joint Stock Company, 2nd floor, Building CT4, Van Khe Urban area, La Khe Ward, Ha Dong District, Hanoi. (Tel: 04.2023.6699).

6.2. Scan, take picture of Attendance Confirmation/ Authorization and send to email address: [websitesongda704@gmail.com](mailto:websitesongda704@gmail.com) (you can submit original to Organization).

**7. Attendance authorization**: if you cannot attend the meeting, you can authorize other person to attend for you (by fill in attached form)

Shareholders or attorney upon attendance please bring these following documents:

* ID Card or passport.
* Genuine Attendance authorization and meeting invitation (if under authorization).

We are honored to have you at the Annual General Meeting of Shareholders 2017